LOG IN

Owner Procedure
- adding a new craft/vessel to an Account
At LOG IN screen -

Enter USERNAME & PASSWORD

SELECT – LOG IN
SELECT – MY CRAFT
If a vessel currently registered with you is not shown on the list below, DO NOT add this vessel using 'ADD NEW CRAFT' instead make contact with the appropriate office.: ERNE 0044 (0) 66 322836 SHANNON 00353 (0) 90 6494232

Solutions Explorer

After you have submitted your vessel for process, it will display a Temporary number which is prefixed by - 90NN

Please Note:

- Lough Erne - final Registration Numbers are prefixed with the letter E
- Shannon - final Registration Numbers are prefixed with the letter S

No vessels currently listed
To ADD a NEW CRAFT/VESSEL to the owners list

If a vessel currently registered with you is not shown on the list below, DO NOT add this vessel using 'ADD NEW CRAFT'
instead make contact with the appropriate office.: ERNE 0044 (0) 66 322836 SHANNON 00353 (0) 90 6494232

After you have submitted your vessel for process, it will display a Temporary number which is prefixed by - 90NN

Please Note:
- Lough Erne - final Registration Numbers are prefixed with the letter E
- Shannon - final Registration Numbers are prefixed with the letter S

<table>
<thead>
<tr>
<th>Line No</th>
<th>Craft Name</th>
<th>Registration No.</th>
<th>Issuing Navigation</th>
<th>Craft Category</th>
<th>Reg Status</th>
</tr>
</thead>
</table>

SELECT
Vessels should be registered with the Navigation in which the vessel is mainly used and berthed (ERNE, Northern Ireland - SHANNON, ROI). Your valid registration will allow visits to the other jurisdiction.
If vessel has never been registered before:

**Vessels should be registered with the Navigation in which the vessel is mainly used and berthed (ERNE, Northern Ireland - SHANNON, ROI). Your valid registration will allow visits to the other jurisdiction.**

**Please Answer**

- Has this boat been registered before
  - No (Select and Press ADD Boat)
  - Yes (only Select if Craft is remaining in the same Navigation)
  - Don't Know (Select Search by Boat Name if known. If not found/known press ADD BOAT to continue)
- Select if:
  - You wish to transfer the Registration Number from your previous craft onto another craft or;
  - Craft previously registered on Shannon but will be mainly used and berthed on the Erne or;
  - Craft previously registered on Erne but will be mainly used and berthed on the Shannon

- Lough Erne - final Registration Numbers are prefixed with the letter E
- Shannon - final Registration Numbers are prefixed with the letter S

<table>
<thead>
<tr>
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<th>Registration No.</th>
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<th>Craft Category</th>
<th>Rug Status</th>
</tr>
</thead>
</table>

**If vessel has never been registered before:**
If vessel has never been registered before:

SELECT - NO
Vessels should be registered with the Navigation in which the vessel is mainly used and berthed (ERNE, Northern Ireland - SHANNON, ROI). Your valid registration will allow visits to the other jurisdiction.

Please Answer

Has this boat been registered before

- No (Select and Press ADD Boat)
- Yes (only Select if Craft is)
- Don't Know (Select Select if)

Select:
- You wish to transfer the Registration Number from your previous craft onto another craft or;
- Craft previously registered on Shannon but will be mainly used and berthed on the Erme or;
- Craft previously registered on Erme but will be mainly used and berthed on the Shannon

Lough Erme - final Registration Numbers are prefixed with the letter E
Shannon - final Registration Numbers are prefixed with the letter S

Add Boat  Cancel
### Complete Vessel/Craft details

All 'Yellow' boxes are mandatory.

#### Craft Registration Details:
**Step 1 of 3**

<table>
<thead>
<tr>
<th>Craft Identification</th>
<th>Craft Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Craft Name</td>
<td></td>
</tr>
<tr>
<td>Issuing Navigation</td>
<td>Please select...</td>
</tr>
<tr>
<td>Registration No</td>
<td></td>
</tr>
</tbody>
</table>

#### Craft Details

<table>
<thead>
<tr>
<th>Vessel Category</th>
<th>Make (if make not found select Not Listed)</th>
<th>Please select...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model</td>
<td></td>
<td>Please select...</td>
</tr>
<tr>
<td>Hull Identification No. CE Mark</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Radar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sounder</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Toilets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year Of Manufacture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Length (metres)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Draught (metres)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Max Load (Kg)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crew Passengers Limit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Berth Location</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Engine Information

<table>
<thead>
<tr>
<th>Engine Type</th>
<th>Engine Type</th>
</tr>
</thead>
</table>

#### Previously Registered Craft

<table>
<thead>
<tr>
<th>No. of Engines</th>
<th>Horse Power</th>
<th>Fuel Capacity (Gallons)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>/Kw</td>
<td>/Lites</td>
</tr>
</tbody>
</table>
SELECT – NAVIGATION ERNE or SHANNON
Complete as much of the Form as possible. (Make/Model/length/HP of engine & colour is important to us)

<table>
<thead>
<tr>
<th>Craft Details</th>
<th>Engine Information</th>
<th>Previously Registered Craft</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Craft Name</strong></td>
<td><strong>No. of Engines</strong></td>
<td><strong>YES</strong></td>
</tr>
<tr>
<td><strong>Issuing Navigation</strong></td>
<td><strong>Horse Power</strong></td>
<td><strong>12345</strong></td>
</tr>
<tr>
<td><strong>Registration No</strong></td>
<td><strong>Fuel Capacity (Gallons)</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Engine Type</strong></td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Hull Colour (bottom of boat)</strong></td>
<td>Inshore</td>
</tr>
<tr>
<td></td>
<td><strong>Max Load (Kg)</strong></td>
<td><strong>Private</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Model</strong></td>
<td>VHF</td>
</tr>
<tr>
<td></td>
<td><strong>Number of Tolls</strong></td>
<td><strong>Private</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Year Of Manufacture</strong></td>
<td><strong>Hull Colour (bottom of boat)</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Length (metres)</strong></td>
<td><strong>Hull Colour (bottom of boat)</strong></td>
</tr>
<tr>
<td></td>
<td>** Draught (metres)**</td>
<td><strong>Hull Colour (bottom of boat)</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Engine Information</strong></td>
<td><strong>Hull Colour (bottom of boat)</strong></td>
</tr>
</tbody>
</table>
If the Make & Model is not in the drop down boxes the owner should insert 'NOT LISTED' in both fields. Please then supply details in the free text Craft Description Box (above) to have these included in the original record.

Waterways Ireland Admin staff will update.
This information is requested by Waterways Ireland ADMIN to use to identify sold or retained vessels.
Craft Details

Craft Registration Details:
Step 1 of 2

Craft Identification

Craft Name: Test Vessel
Issuing Navigation: Erne Navigation
Registration No: 

Craft Details

Vessel Category: 
Make (If make not found select 'Not Listed'): Broom
Model: 35
Hull Identification No. CE Mark: 
Radar: 
Sounder: 
Number of Tollots: 
Year Of Manufacture: 
Length (metres): 10.80
Draught (metres): 1.00
Max Load (Kg): 
Crew + Passengers Limit: 
Berth Location: Castlecaldwell

Design Category: Inshore
Classification: Private
VHF: 
GPS: 
Holding Tank: No
Toilet Type: 
Beam (width of vessel): 4.00
Air Draught (metres): 
Hull Colour (bottom of boat): White
Superstructure Colour: White

Engine Information

No. of Engines: 1
Horse Power: 150.00 /Kw
Fuel Capacity (Gallons): 20/Litres

Previously Registered Craft

Have you previously registered a craft with Waterways Ireland
If YES Registration if known
Do you still own this craft

YES NO

12345

When complete SELECT - NEXT
Complete Name & Address details of any additional owners. If no additional owners select Finish.
Co-Owners: Step 2 of 2
Complete Name & Address details of any additional owners. If no additional owners select Finish

Title: Please select...
Forename: 
Surname: 
Address: 
Country: Please select...
Post Code: 
Phone:
Evening Phone:
Mobile:
Email:

Please choose NO if you do NOT wish to be contacted by Waterways Ireland for the purpose of sending promotional material. Yes

Craft Owners

Line No | Title | Forename | Surname | Address | Country | County | Post Code | Phone | Evening | Email | Marketing | Action |
--- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |

SELECT - FINISH

Back | Home | Finish
<table>
<thead>
<tr>
<th>Co-Owners:</th>
<th>Complete Name &amp; Address details of any additional owners. If no additional owners select Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td></td>
</tr>
<tr>
<td>Forename</td>
<td></td>
</tr>
<tr>
<td>Surname</td>
<td></td>
</tr>
<tr>
<td>Address</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
</tr>
<tr>
<td>Post Code</td>
<td></td>
</tr>
</tbody>
</table>

Please confirm details entered are correct by ticking the check box.

**OK**
Owners can now see Craft/Vessel in their account: Issuing Navigation is shown - Status is 'Pending'

Craft/vessel has not been allocated a Registration Number yet (see note above re 'Temporary Numbers')

The Craft/vessel registration details has now been forwarded to Waterways Ireland for processing. When processed, a Registration Number will be allocated to the craft/vessel, which can be viewed here. A registration pack including confirmation of the Registration and the Registration Numbers will then be forwarded via Post, normally within 7 days.